Sample of Resume – Industries and Jobs (Real Estate Industry)

Job Title: Estate Agent
Name: Chan Tai Man
Address: Hong Kong
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E-mail: chantaiman@example.com

PROFILE

I am an excellent communicator who can relate well with people at all levels and has the flexibility of working well as part of a team. I am seeking a position in a well-established real estate company and available to report duty with immediate effect.

EDUCATION

2014-2020 Hong Kong Secondary School

HKDSE: Chinese Language 2, English Language 2, Mathematic 2, Liberal Studies 2 and Visual Arts 2

WORK EXPERIENCE

July 2020 to present Hong Kong company - Sales Assistant

- To promote company's new products
- To handle enquiries

AWARDS

Hong Kong Secondary School - Interschool General Studies Quiz competition 2016-2017 Silver Medal

LANGUAGES

Fluent in Cantonese, Mandarin and English